

URGENT DECISION

Head of Service: Andrew Bircher, Assistant Director Corporate Services

Report Author: Andrew Bircher

Wards affected: (All Wards);

Appendices (attached):

Summary

To report to the Council decision taken by one of the Directors and / or Chief Executive on the grounds of urgency, in compliance with the requirements of the Constitution

Recommendation (s)

The Council is asked to:

- (1) **Note the urgent decisions taken and the reasons for that decision.**

1 Reason for Recommendation

- 1.1 To report to the Council decisions taken by one of the Directors and the Chief Executive on the grounds of urgency, in compliance with the requirements of the Constitution.

2 Background

- 2.1 The scheme of delegation sets out that the Chief Executive and Directors are authorised to take decisions on grounds of urgency regarding matters which would otherwise be reserved for determination by a Committee or Council. A matter can be deemed urgent if, in the reasonable opinion of the officer concerned, a delay would seriously prejudice the interest of the Council or of the public and it is not practicable to convene a quorate meeting of the relevant decision-making body in sufficient time to take the decision.
- 2.2 Since the last ordinary meeting of the Council three urgent decisions have been taken by one of the Directors or the Chief Executive in consultation with the Mayor, Cllr Steven Bridger, and published in Member News in line with the Council's Constitution, Appendix 2, Paragraph 3.1. iii. The decisions are set out below:

2.2.1 **Decision 148** – Update to Terms of Reference for Strategy & Resources & Licensing and Planning Policy Committees

2.2.2 **Urgency reason for decision 148** – To facilitate the CIL spending application process to reopen on time as of 1 April 2025. It is proposed to switch responsibility for CIL spending decisions to S&R, which currently go to LPPC unless over £50,000 when those decisions go to S&R.

2.2.3 Taking this change to the next meeting of full Council (currently listed for 8 April 2025) would not give sufficient time for LPPC and S&R to approve the CIL spending protocol and CIL spend decision process respectively before applications are required.

2.2.4 **Decision 151** – Amend the calendar of meetings to reschedule the ordinary meeting of Full Council on 8 April 2025 to 6 May 2025.

Urgency reason for decision 151 – It is proposed to amend the calendar of meetings for Full Council to reschedule the ordinary meeting on 8 April to 6 May. This would avoid the need for additional Extraordinary meetings of the Council for the LGR submission and constitutional amendments.

2.2.5 **Decision 152** – Pay Policy Statement 2025/2026

2.2.6 **Urgency reason for decision 152** – To approve the Pay Policy Statement 2025/2026 so that it can be published by the legally required deadline (end of March 2025).

2.2.7 The action from Strategy and Resources Committee on 25th March 2025 was to “Agree that the draft Pay Policy Statement for 2025/26 is referred to Full Council with this Committee’s recommendation for approval”.

3 Risk Assessment

Legal or other duties

3.1 Equality Impact Assessment

3.1.1 None arising directly from this report

3.2 Crime & Disorder

3.2.1 None arise from this report

3.3 Safeguarding

3.3.1 None arise from this report

3.4 Dependencies

3.4.1 None arise from this report

3.5 Other

3.5.1 none

4 Financial Implications

4.1 **Section 151 Officer's comments:** Finance are consulted as part of the urgent decision-making process.

5 Legal Implications

5.1 **Legal Officer's comments:** Legal are consulted as part of the urgent decision-making process.

6 Policies, Plans & Partnerships

6.1 **Council's Key Priorities:** The following Key Priorities are engaged:

- N/A

6.2 **Service Plans:** The matter is not included within the current Service Delivery Plan.

6.3 **Climate & Environmental Impact of recommendations** – None.

6.4 **Sustainability Policy & Community Safety Implications:** - None.

6.5 **Partnerships:** N/A

7 Background papers

7.1 The documents referred to in compiling this report are as follows:

Previous reports:

- None.

Other papers:

- None.